

ASSISTANT GENERAL MANAGER/SENIOR MANAGER – FINANCIAL SERVICES DIVISION

1 contract position available
(Cyberjaya, Selangor)

Responsibilities:

- The selected candidate will report to Chief Financial Officer, the incumbent will be responsible for management of all aspects of financial and corporate accounting functions inclusive of financial and management reporting, budgetary controls, tax planning and accounts payable and accounts receivable management.
- To manage team to ensure timely preparation and presentation of management accounts, statutory book of accounts, financial statements and annual reports, in accordance to accounting standards.
- Cashflow and investment management to ensure the ability to meet operational and sukuk obligation.
- To ensure timely filing of all required tax returns as per the relevant acts and regulatory authorities.
- To formulate budgets and forecast of financial information.
- To formulate, implement and maintain relevant accounting and internal control systems, policies, procedures to safeguard assets and operation.
- To liaise with internal and external auditors, statutory bodies, company secretary, bankers and other consultants for audit, financial and banking matters.
- To assist Chief Financial Officer in coordinating, formulating and reporting of company and division Key Performance Indicators (KPI).
- To ensure the company's financial affairs are conducted on a sound commercial basis and in accordance with the policies and procedures.
- Any other relevant tasks given by the Chief Financial Officer.

Requirements:

- Possess minimum a bachelor's degree in Accountancy and/or Professional Qualification.
- Minimum 15 years experience in related field.
- Familiar with ERP Systems.
- A team player with high sense of urgency, committed and able to work with time constraints.
- Possesses strong communication, analytical skills, meticulous and result oriented.
- Proactive and able to work with minimum supervision.
- Possess good interpersonal skills with high integrity.

Interested applicants are encouraged to send CV via email to humanresource@pblt.com.my

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